

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

October 9, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Edmond Monti
Matthew Vaccaro

Members Absent: James Campbell

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Approved.

- Acceptance of Minutes of September 25, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Approved.

- PRESENTATION - Critical Response Presentation by the Moonachie Police Department – Tabled until further notice

- Acceptance of Correspondence

1. Thank you letter form Hackensack University Medical Center Foundation for the fundraising donation of \$7,000.00 towards Tackle Kids Cancer – Attachment 1.2

Motion: Charles Pallas
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Approved.

- Superintendent's Report

Dr. Ponds announced that the Moonachie School District was awarded a Pre-School Education Expansion Aide grant which allows the district to start offering full-day pre-school to the residents of Moonachie. This is very exciting and a wonderful opportunity to serve our district.

Dr. Ponds also thanked Mr. Knipper for coordinating a very successful professional development day that incorporated two professors speaking about best practices in Reading and Math.

Mr. Vaccaro thanked Dr. Ponds, Mr. Knipper and Kathy Kinsella for their work on the PEEA grant. Mr. Pallas also congratulated Dr. Ponds on his successful work for numerous grants that he has brought into the district.

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2018 for a total of \$243,465.03 – Attachment 2.1
2. Resolved to approve the Check Register for the month of September 2018 for \$250,190.59 for computer checks and \$78,233.87 for electronic checks - Attachment 2.2
3. Resolved to approve the Payroll Check Register for September 30, 2018 for \$93,166.66 – Attachment 2.3
4. Resolved to accept the Treasurer’s Report for month ending August 2018 – Attachment 2.4
5. Resolved to approve the budgetary line-item transfers for August 2018 – Attachment 2.5
6. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending August 2018 – Attachment 2.6
7. Resolved to approve the acceptance of 2018-2019 Preschool Education Expansion Aid (PEEA) funds of \$326,175.00 to be used for the start-up and operational expenses for the 2018-2019 school year – Attachment 2.7
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
9. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
10. Resolved to approve the Special Education Tuition and Transportation Contract Agreement between the Moonachie Board of Education and Lodi Board of Education for the 2018-2019 school year – Attachment 2.10
11. Resolved to approve the purchase of Creative Curriculum for Preschool by Teaching Strategies for Early Childhood - Attachment 2.11
12. Resolved to approve the purchase of “2-Day Implementing the Creative Curriculum for Preschool Teachers” professional development – Attachment 2.12

3. Policy

Motion: Charles Pallas
Seconded: Edmond Monti
Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve the following new polices:

P8561	Procurement Procedures for School Nutrition Programs
P1613 R1613	Disclosure & Review of Applicant's Employment History

4. Personnel

Motion: Matthew Vaccaro
Seconded: Ed Monti
Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve Walgreens Company to provide the Influenza – Standard Injectable Quadrivalent to staff members on Wednesday, October 10th, 2018 from 7:45 am – 9:30 am. Participants will need to provide a copy of their insurance card for payment purposes.
2. Resolved to accept the resignation of Jonathan Surak, Classroom Aide and Lunchroom Monitor, effective October 2, 2018.
3. Resolved to approve the job posting for Classroom Aide to fill a vacancy for the remainder of the 2018-2019 school year – Attachment 4.3
4. Resolved to approve Lauren Barnaba as Lunch Monitor not to exceed 150 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
5. Resolved to approve the job posting and advertisement for a Pre-K Special Education Teacher for the Preschool Education Expansion Aid (PEEA) program, which will begin on January 2, 2019 – Attachment 4.5
6. Resolved to approve the job posting and advertisement for two Classroom Aides for the Preschool Education Expansion Aid (PEEA) program, which will begin on January 2, 2019 – Attachment 4.6
7. Resolved to approve Tatiana Llanos as Part-Time School Aide, at a rate of \$13.85 per hour for the 2018-2019 school year pending Criminal History Background Screening.
8. Resolved to approve Paternity Leave of Absence for Joshua Frisch commencing November 12, 2018 through December 21, 2018 per Family Leave Act (FMLA) regulations without pay, use of sick time will supplement income.
9. Resolved to approve the job posting of a Long-Term Substitute Teacher for the period of November 12, 2018 through December 21, 2018.
10. Resolved to approve the Superintendent/Principal to emergent hire for the Long-Term Substitute Teacher position if hired between October 10, 2018 – November 13, 2018.

5. Curriculum

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve the following field trips:

Destination	Date	Cost
Atlantic City Convention Center Robotics Club Exhibition	10/23/18	\$827.00 paid for with Box Tops funds
Macy's Parade Float Exhibition 3 rd Grade	11/13/18	\$150.00 bus

2. Resolved to approve the following workshop:

Destination	Date	Cost
2018 SNAP Conference for Safe Schools Best Practices – Mr. James Knipper	October 26, 2018 9:00 am – 3:00 pm	No cost

6. Facilities

1. Resolved to accept the Department of Health Services Sanitary Inspection Report for school year 2018-2019 – Attachment 6.1

2. Update on PA System Replacement

The Board inquired as to the Potts line vs. VoIP in terms of longevity as well as security. They would also like to know if the Potts line proposal can be converted to VoIP lines in the future. The Business Administrator will investigate their inquiries and report back. The Board Attorney advised that the replacement of the PA system be considered a priority in the district's security plan.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Approved.

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business None

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 9/1/18 – 9/30/18 - Attachment 9.1

2. Monthly report of attendance officer for the month ending September 2018 Attachment 9.2

10. Discussion Items

Mr. Monti reported on the Wood-Ridge Board of Education meeting. He stated the district is considering changing their scheduled minutes in order to increase academic hours. They are also providing parent workshops for students in the 7th and 8th grade years. He suggested Mr. Knipper and Dr. Ponds coordinate these events for Moonachie parents to attend.

Kathleen Kinsella made a suggestion to reach out to the Borough regarding employing their grant writer to help with the school district grants. David Vaccaro replied that the Board of Education has arranged to meet with the Borough grant writer at the NJSBA convention later this month.

11. Public Comments

Kathleen Kinsella announced that the Moonachie School District also donated \$7000 to Tomorrow's Children, which is a charity that helps in the fight against childhood cancers.

Open: 7:05 p.m.

Closed: 7:07 p.m.

12. Adjournment from Public Session at 7:10 p.m.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Approved.

No further closed session took place.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Business Administrator/Board Secretary